

Deep Springs College
Job Description (2021)
Maintenance Manager / Mechanic

The Maintenance Manager/Mechanic is appointed by and reports to the President. Supervision of the position may change over time.

Work with students: In keeping with the educational goals of the college, his or her work with the students is particularly important. He or she is both teacher and supervisor whose goals include strengthening the ability of students to carry out responsibility in the areas of labor assigned and in the operation of the shop and maintenance program, consistent with the goals of the College and the Ranch.

Scope of responsibilities: The Maintenance Manager/Mechanic is normally a 50%/50% position, with at least one half of the position devoted to facility maintenance and one half or less allocated to equipment maintenance and repair. The person hired need not do all of the things listed below personally, but he or she is responsible for making sure that they are done. The Maintenance Manager must maintain safety as a first priority. She or he will need to climb ladders, enter crawlspaces, lift up to fifty pounds, and have a valid driver's license and clean driving record. The Maintenance Manager carries out the following responsibilities with the help of student labor and the judicious use of occasional outside contractors.

1. Repair and maintenance of College buildings and facilities, including but not limited to:

- Direct and train student assistants and student general labor crew.
- Operation of the College's potable water system and compliance with relevant state regulations.
- Routine operation and maintenance of heating, electrical, and septic systems.
- Building maintenance including painting, roofs, carpentry, glass, screens, etc.
- Implementation of a scheduled maintenance program for building and facilities.
- Repair or construction of Farm and Ranch facilities, where needed.
- Oversight of life safety systems routine maintenance performed by outside contractors
- Maintenance and minor repairs to kitchen facilities, refrigeration and HVAC systems
- Appropriate sorting and removal of trash and recycling from campus
- Operation of landscape irrigation systems

2. Direct management and operation of the Mechanic Shop, including but not limited to:

- Direct and train students in an assistant capacity.
- Repair and maintenance of all college owned vehicles and equipment
- Assisting the ranch with maintenance and repair of farm and ranch equipment, when needed.
- Development and implementation of a preventive maintenance program for all College owned vehicles and equipment.
- Maintenance of shop inventories of tools, supplies, fuel, etc.
- Recycling and disposal of waste oil, batteries, etc.
- Training Student drivers.
- Safety inspection of student and staff vehicles used for College business.
- Overseeing the outside of the shop and firehouse.

3. Supervision and operation of Photovoltaic and Hydroelectric Generating Plants, including but not limited to:

- Downloading data and tracking output of systems.
- Performance of routine, scheduled maintenance.
- Performing or arranging for needed repairs.
- Keeping operation and maintenance records.

4. Implementation of the Injury and Illness Prevention Program and the College Safety Policy for the areas of responsibility.

5. Planning for the future of all the above operations, in consultation with the President and Vice President, including yearly and 5-year budgets.

6 Ability to obtain California Water Operator's D1 License.

7. Current and insurable Drivers License.

8. This job usually entails a five day work week but must be flexible for on call situations, emergencies, and special events such as (but not limited to) Trustee meetings and Reunions.

COMPANY DESCRIPTION: [Deep Springs College](#) is a private, nonsectarian, fully accredited two-year college program for academically gifted young people, located on a small cattle-and- alfalfa ranch in a beautiful, remote area of the White Mountains on the California-Nevada border. 26-30 students attend. The program combines rigorous academic coursework with 20-25 hours of physical labor each week. Students milk cows, wash dishes, assist in the office, cook, clean, harvest alfalfa, and tend cattle, horses and gardens. All members of the Deep Springs community – the students, faculty, staff, president, and resident families—live on-site and take part in fostering and developing community life, at the same time respecting each others' need for privacy.

Deep Springs is an equal opportunity employer. We do not discriminate on the basis of sex, gender identity, sexual orientation, race, religion, national origin, religion, age, or disability

The college is located in California's Eastern Sierra region on Highway 168, 26 miles east of Big Pine, California, 11 miles from the Nevada state line. Death Valley National Park, Yosemite National Park, Mono Lake, and the Ancient Bristlecone Pine Forest are all within a few hours' drive. Los Angeles is a 5-hour drive away, Las Vegas is 4 hours; the San Francisco Bay Area is 7-8 hours depending on the season.

APPLICATION INSTRUCTIONS: For additional information, visit www.deepsprings.edu or contact Tim Gipson, Ranch Manager at tgipson@deepsprings.edu. To apply, please send a cover letter and resume to staffsearch@deepsprings.edu.

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